



# Data Acquisition Flow Chart

## **What is the Data Acquisition Flowchart?**

CalHR's Data Acquisition Flowchart provides a visual workflow for obtaining Management Information Retrieval System (MIRS) workforce data.

## **When should an organization use the Data Acquisition Flowchart?**

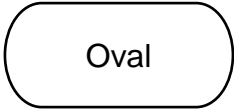
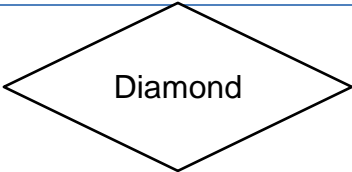
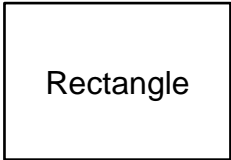

The Data Acquisition Flowchart should be used when an organization wants to start the process of gathering workforce demographic data utilizing the MIRS data system.

## **Who should use the Data Acquisition Flowchart?**

The workforce planning steering committee, team workgroups or individual(s) involved in workforce planning for an organization, should utilize the Data Acquisition Flowchart.

## **How does an organization use the Data Acquisition Flowchart?**

The organization should follow the Data Acquisition Flowchart to determine appropriate steps to acquiring the required fields of MIRS data.

Symbol	Function
	Start or end point
	Decision point
	Action to take
	Relationships between representative shapes

**For Assistance**

Contact CalHR's Statewide Workforce Planning Unit at [wfp@calhr.ca.gov](mailto:wfp@calhr.ca.gov) or (916) 322-0742.

